

Interpreter (Contractor)

Interpreter's primary responsibility is to accurately convey spoken or signed messages from Chinese (Mandarin) to Japanese Or Japanese to Chinese (Mandarin), such as meetings, conferences, or public events.

So must possess fluency in at least Chinese (Mandarin), Japanese, and have a deep understanding of cultural nuances and context to accurately convey meaning and tone.

Responsibilities

(Immediately after hiring)

- 1.Translate conversations between Taiwanese and Japanese employees in the workplace. E.g., handover meeting alignment, conference call meeting etc.
- 2.Collaborate with colleagues for document translation which comply with government regulations and company policy, including clarify Japanese terms and definitions, and collect it into an organized data base.
- 3.Summarize meeting consensus in Japanese/Mandarin, prepare daily operation reports, document collection, and ad-hoc tasks assigned by supervisors.

(Scope of change)

There is a reassignment to the work specified by the Company.

Minimum Qualifications

- 1.Bachelor's degree or above with JLPT N1 level and Native Chinese (Mandarin) are required.
- 2.Conversational skills in both English written and speaking skills is preferred.
- 3.Good communication skill, interpersonal skill with positive working attitude.

Preferred Qualifications

- 1.High technology work experience for more than two years is a huge plus.
- 2.Familiar in Japanese working style and living experience in Japan is a huge plus.